

Teacher Directions

The activities in this unit are designed to take approximately 10 minutes per day.

Here is a schedule that I have created.

Monday: Teach a mini lesson using the PowerPoint

Tuesday: Practice the skill using the notebook activity

Wednesday: Incorporate writing using the writing activity

Thursday: Practice using a task card scoot*

Friday: Assess with the provided assessment

*The task card scoot MIGHT take your kids longer than 10 minutes.



Monday: Mini Lesson

Use this time to introduce the weekly grammar skill. Use the provided PowerPoint. The lesson does encourage collaboration. It is important that students have a shoulder partner to share with.

The slides do ask students to come up with additional examples. You can just record these on the board if you like.

Slides can be printed if you want to have an anchor chart/poster for your classroom.



Monday: Mini Lesson

COMMAS IN LETTER WRITING

There are many reasons we use **commas** in our writing.

Let's review: Why did we use commas in the sentences below?

The fruit bowl held apples, oranges, and bananas.

I hurt my foot, so I could not go to PE class.

Not So Wimpy Teacher

COMMAS IN LETTER WRITING

We also use **commas** when we write letters.

	Dear Tim,	June 14, 2021
	I am having a great time in Miami, Florida.	
	Tomorrow we are going to the beach. I hope to see a dolphin!	
	Sincerely,	
	Madison	



Tell your partner why you think each comma above was used.

Not So Wimpy Teacher

Tuesday: Notebooks

Students will use this time to complete a notebook activity. The notebook activity is great practice and will become a resource that they can look back on all year.

Students can work independently or with a partner.

If time permits, you can have students share an example that they have included in their notebook.



Tuesday: Notebooks



Commas in Letter Writing

LETTER GREETING	How would you start a letter to your friend?	Write the city and state where you live.	CITIES & STATES
DATES	What is today's date?	How would you sign a letter you wrote to your teacher?	LETTER CLOSING

Directions: Answer the question on each flap. Include a comma in your answer. Underline each comma.
Ex: Portland, Oregon

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Wednesday: Writing

Today students will be taking their new language skill and incorporating it into their writing.

Simply use the PowerPoint provided to guide students as to what they should be writing.

Students will write independently, but then they will work with a partner to continue practicing their weekly skill.



Wednesday: Writing

COMMAS IN LETTER WRITING

Write a short letter to a friend.
Include the **date**, a **greeting**,
closing, and two sentences
about the **city** and **state** where
you live.

Make sure to use **commas**!

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COMMAS IN LETTER WRITING

Trade papers with your
partner. Circle all of the
commas in their writing.

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Thursday: Task Cards

Today students will be practicing using task cards. Each student will need a recording sheet. You will need one set of the task cards for the class.

Spread the task cards around on the desks.

Students can start with the card closest to them and then scoot to the next card. It does not matter the order that they complete the cards and they can work at their own pace.

If needed, you can scoot with some of your lowest learners to offer support.

This can be a graded assignment or something that you discuss as a whole group.

Thursday: Task Cards

Write the underlined words. Add a comma in the correct place.

Dear Laura

What time is the swim meet?

From,
paul

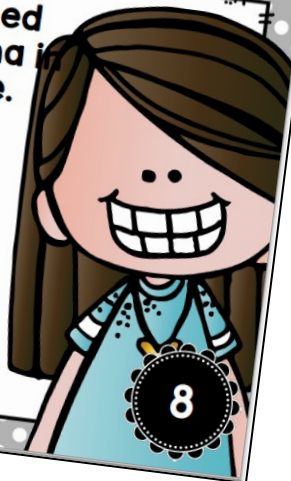
Which date is written correctly?

- A. February, 13 2008
- B. February 13, 2008



Write the underlined words. Add a comma in the correct place.

Dear ma,
I want to come to the swim meet on Friday!



Friday: Assessment

Commas in letter writing

Name: _____

Add a comma to each underlined part of the letter.

243 S. Elm St.
Richmond VA 23173

June 14 2020

Dear Ms. Adams

Can you tell me how to enter the contest
to win tickets to the carnival? Thank you.

Sincerely

Mark

April 2 2018

Today students will work independently to take an assessment.

The assessment is on a half sheet to save paper!

An answer key is included.

